



Thank you for your interest in the ministry of Dr. Rita Twigg. Please review the following guidelines to help assist you in scheduling Dr. Twigg for your next event. **Please fill out the questionnaire in its entirety and include letter of invitation.**

Church / Organization Name: _____

Requested Date/Time(s): _____

Pastor/Organization Director: _____

How long has Ministry/Organization been in existence? _____

Name of the covering of the Ministry/Organization: _____

Where will the event be held? _____

Name of the closest airport to the event site: _____

What is the seating capacity of the event site? _____

What is the expected attendance? _____

What type of event is it? _____

Theme for the Event? _____

What has been your previous nightly attendance for this event? _____

Is there a registration fee? _____

What is your budgeted honorarium for the speaker? _____

Please provide a few of your previous speakers/psalmist you have hosted: _____

How were you introduced to Rita Twigg Ministries? _____

Contact Name: _____

Contact Phone/Fax: _____

Email: _____ Ministry / Organization Website: _____

Fax completed **Engagement Form and Letter of Invitation** to: Rita Twigg Ministries Inc. c/o Frances Anthony (202) 398-6770